



Covenant Preparatory School

*A Classical, Christian,
Hybrid-Model School*

- Founded 2013 -

c/o Brittany Portnoy

650 Pee Dee Road
Southern Pines, NC 28387
910-725-7039

www.covenantprep.com

-- Office Use Only --

Applying for: Fall / Spring

Calendar Year: _____

Date Submitted: _____

App Fee: Cash Ck # _____

Interview: _____

APPLICATION FOR ADMISSION

For families with more than one child applying, please feel free to provide a copy of any narrative answers attached separately to each child's application. Upon completion, please mail to the above address, including payment of the application fee (per student).

STUDENT INFORMATION

Name _____
First (Preferred/Nickname) M.I. Last

Father's first name _____ Mother's first name _____

Address _____
Street Apt. #

City State Zip

Home phone _____ Alt. phone _____

Date of Birth _____ Gender _____ Current Age _____ Current Grade _____

Applying for Grade _____ Semester (circle one): Fall / Spring of 20 _____
(year)

Application Checklist

Application Form

Application Fee

\$25 non-refundable fee per student; waived if application is received by Feb 15

Family Registration Fee

\$300 non-refundable fee upon official acceptance notification; \$200 if application received by Feb 15

Writing Sample/Book List
For grades 2 and above

School Reference

Updated Immunization Record

**Due by first week of school - Incoming Kindergarten and 7th Grade Only*

Educational Background

Important: Please enclose copies of the student's most recent standardized/achievement tests, along with transcript and/or report cards, completed within the last 18 months. In addition, for students entering grades 2 and above, please enclose a list of books recently read (independently), as well as an unedited writing sample of two or more paragraphs on their favorite book.

Student is presently attending: Public school* Private school* Home school** Preschool/Mothers-Day-Out

** Please have your child's current school complete and return directly to Covenant Prep the accompanying "Records Request Form."*

*** Please attach a list of curriculum used at home for all subjects, along with the average hours per week devoted to the study of each subject.*

Name of current school _____ Phone _____

Address _____

All school(s) previously attended (name/city/years) _____

Has student ever skipped or repeated a grade? Yes No If yes, please explain below.

Has student ever been suspended or expelled? Yes No If yes, please explain below.

Student is changing schools: Voluntarily Involuntarily Please explain below why student is changing schools.

Explanation(s): _____

Student's interests and extracurricular activities: _____

FAMILY INFORMATION

Parents: married separated divorced widowed (date: _____)

If parents are separated or divorced, to whom should correspondence be sent? Father Mother

If parents are separated or divorced, to whom should billing/statements be sent? Father Mother

Paternal Information

Please check one: Father Step-father Grandfather Guardian

Name _____ Email _____

Occupation _____ Cell phone _____

Employer _____ Business phone _____

Employer's address _____

Number of hours worked outside of home (perweek) _____

Number of hours per week you are willing to devote to supervising, tutoring, and/or instructing your child _____

Please list any special skills, training, or certifications (optional) _____

Maternal Information

Please check one: Mother Step-mother Grandmother Guardian

Name _____ Email _____

Occupation _____ Cell phone _____

Employer _____ Business phone _____

Employer's address _____

Number of hours worked outside of home (perweek) _____

Number of hours per week you are willing to devote to supervising, tutoring, and/or instructing your child _____

Please list any special skills, training, or certifications (optional) _____

If Divorced or Separated, please list the following information for the parent with whom the student does not live:

Name _____ Email _____

Address _____

Home phone _____ Cell phone _____

Employer _____ Business phone _____

Employer's address _____

Is this parent aware of - and agreeable to - your child applying for and eventually attending Covenant Prep? Yes No Unknown

Please indicate the rights (e.g., joint custody, limited visitation, etc.) and responsibilities (e.g., financial support for education, etc.) that this parent has for your child. Also describe any court orders (e.g., restraining orders, etc.) in effect concerning this parent and/or child:

Sibling Information

Name _____ Age ____ Grade ____ School attending _____

Name _____ Age ____ Grade ____ School attending _____

Name _____ Age ____ Grade ____ School attending _____

Name _____ Age ____ Grade ____ School attending _____

GENERAL INFORMATION

How did you hear about Covenant Prep? (please check all that apply)

- Website Email invitation Covenant Prep Family/ies: _____
 NAUMS Word of mouth Church: _____
Other: _____

Which three factors most influenced you to apply to Covenant Prep? (please rank your top 3 in order of importance)

- ____ Parent involvement/Hybrid concept ____ Christian philosophy ____ Other: _____
____ Academic standards/Classical approach ____ Student/Teacher ratio
____ Dissatisfaction with current school ____ Cost/Affordability

Covenant Prep is limited in its ability to provide special services to students with learning difficulties, disorders or disabilities who would require assistance beyond what is provided at home or through other means. Do you know—or even suspect—that your child has any learning difficulties, disorders or disabilities? Yes No (If “Yes,” please describe and discuss how you plan to meet those needs.)

Has your child been recommended for testing, been tested, and/or received any type of accommodation for any difficulties, disabilities or disorders that would affect his/her learning abilities and/or social interactions? Yes No (If “Yes,” please check all those that apply, provide the date(s) of each test, and describe results.)

- Attention Deficit/Hyperactivity Disorder: _____ Dyslexia: _____ Dysgraphia: _____
 Sensory Integration Disorder: _____ Speech/Language: _____ Attention Deficit Disorder: _____
 Other: _____

Results/Diagnoses: _____

Does your child regularly require any medication or have any special medical condition? Yes No (If “Yes,” please describe.)

PARENT QUESTIONS

Please answer questions 1 through 5 separately & attach.

1. Describe Christian education as you understand it? _____
2. Please provide us with your parental insight by describing your child’s strengths and abilities, as well as any special area(s) of concern. Does he or she excel in any particular area or have difficulty in others?
3. What do you hope to see built into your child’s life through his/her academic education?
4. In what ways do you believe Covenant Prep can help you achieve the educational goals you have for your child(ren)? Do you feel that Covenant Prep is your family’s best educational option? If so, why? If not, why are you interested in participating in Covenant Prep?
5. Do you have any outstanding obligations, such as tuition and fees, owed to any school—other than colleges and universities—that any of your children have attended? If so, please describe.

SPIRITUAL INFORMATION

	Father	Mother	Student
Please list where you attend church:	_____	_____	_____
You attend:	<input type="checkbox"/> weekly <input type="checkbox"/> occasionally	<input type="checkbox"/> weekly <input type="checkbox"/> occasionally	<input type="checkbox"/> weekly <input type="checkbox"/> occasionally
Are you a member:	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no

Have you placed your faith in Jesus Christ for eternal life and are you personally in agreement with and committed to the basic tenets of historic, orthodox Christianity as listed in our Statement of Faith?

Father: Yes No Uncertain Mother: Yes No Uncertain Student: Yes No Uncertain

At least one parent must profess to be a Christian and give expression to that profession by active membership in a local church. Please describe, in your own words, your profession of faith: (may be answered separately & attached)

Father

Mother

REFERENCES

Please tell your references to expect a call from an admissions committee member from Covenant Prep. References should be local unless there are unusual circumstances. **Please do not list family members as references.**

Personal: A person who has known the student for more than one year.

1. Name _____ Phone _____
Address _____
Relationship to student _____

Personal: A person who has known your family for more than one year.

2. Name _____ Phone _____
Address _____
Relationship to student _____

Spiritual: A leader who knows the family, preferably the student, well (e.g., Pastor, church elder/deacon, Sunday School teacher, et al).

3. Name _____ Phone _____
Address _____
Relationship to student _____

Covenant Prep Community: Please provide the names of any families, faculty and/or staff members of Covenant Prep who know your family and/or student.

Name _____ Name _____ Name _____

MISSION OF COVENANT PREP

Covenant Preparatory School exists as a Christ-centered, blended school model committed to an authentic classical Christian education stressing the fundamentals of spiritual development, academics, and community outreach.

STATEMENT OF FAITH OF COVENANT PREP

We believe:

- There is one sovereign God in three persons: the Father, the Son, and the Holy Spirit.
- There is one book of truth: the Bible. It is God's written revelation to man, authoritative, reliable, inerrant and without need of any other document(s) to complete its message. It is the only standard by which faith and practice are to be measured.
- The chief end of man is to glorify God and enjoy him forever.
- Man is created in the image of God. Through his relationship to Adam, man is a sinner by nature and does himself sin. He is thus alienated from God, his neighbor, and the world. All are sinners.
- Jesus Christ is the only Savior of sinners, the only way to the Father. He died as a substitute for sinners and was raised from the dead so that they might be reconciled to God.
- Eternal life is a free gift that is received through faith in Jesus alone. Eternal life is neither deserved by anyone, nor can it be earned by good deeds.
- There is one body: the church, with its many parts acting in unison.

FAMILY COMMITMENT

In signing this application, we attest that:

1. We have answered the questions in this application completely and honestly to the best of our knowledge and ability.
2. We agree with Covenant Prep's Mission and Statement of Faith, as well as its educational and spiritual objectives.
3. We are committed to providing a quality, Christian education for our child and in accordance with existing law.
4. We will provide sufficient time and effort to fulfill the parental requirements and responsibilities of each course our child takes, and we will attend/participate regularly and frequently in the meetings and seminars conducted by Covenant Prep for parents.
5. We are active members of a local, Christian church whose core beliefs are consistent with those expressed in the Covenant Prep Statement of Faith.
6. We have fulfilled—or soon will fulfill—attending a parent information meeting. (This must be done prior to the family interview.)
7. We will provide continually updated immunizations and records of such for our attending child.
8. We understand that Covenant Prep will provide competent administrators and teachers, a balanced curriculum, regular progress reports to parents, and cooperation with parents.
9. We agree that upon the acceptance of our child into Covenant Prep and prior to registration, we will enter into a binding conciliation agreement with Covenant Prep incorporating the following statements:

The parties to this agreement are Christians and believe that the Bible commands them to make every effort to live at peace and to resolve disputes with each other in private or within the Christian community in conformity with the Biblical injunctions of 1 Corinthians 6:1-8, Matthew 5:23-24, and Matthew 18:15-20. Therefore, the parties agree that any claim or dispute arising out of, or related to, this agreement or to any aspect of the school relationship, including any claim or statutory claims, shall be settled by Biblically-based mediation.

If resolution of the dispute and reconciliation do not result from such efforts, the matter shall then be submitted to a panel of three arbitrators for binding arbitration. The selection of the arbitrators and the arbitration process shall be conducted in accordance with the Rules of Procedure of Christian Conciliation of the Institute for Christian Conciliation as printed in the Christian Conciliation Handbook.

The parties agree that these methods shall be the sole remedy for any controversy or claim arising out of the school relationship or this agreement and expressly waive their right to file a lawsuit against one another in any civil court for such disputes, except to enforce legally binding arbitration decision.

Each party, regardless of the outcome of the matter, agrees to bear the cost of his/her/its own arbitrator and one-half of the fees and costs of the neutral arbitrator and any other arbitration expenses.

WE SUBMIT THIS APPLICATION FULLY ACKNOWLEDGING AND AGREEING TO EACH ITEM CONTAINED HEREIN.

Signature of Father/Guardian

Date

Signature of Mother/Guardian

Date

Printed Name: _____

Printed Name: _____

POLICY OF NON-DISCRIMINATION

COVENANT PREPATORY SCHOOL admits students of any race, color, national origin, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, natural origin, and ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs and athletic and other school-administered programs.



Covenant Preparatory School

2022-2023 Tuition and Fees

	Annual Tuition	10-month Payment Plan	2 Semester Payment Plan	Fees
Grammar School (Grades K-5) Classes: Mon, Wed, Fri, 8:30-3:00	\$3,800	\$380	\$1900	Application Fee: \$25/New Student
Middle School (Grades 6-8) Classes: Mon, Wed, Fri, 8:30-3:00	\$4,200	\$420	\$2100	Enrollment Fee: \$300/Family
High School (Grades 9-12) Classes: Mon, Wed, Fri, 8:30-3:00	\$4,800	\$480	\$2400	
Pre-Kindergarten Classes: Mon, Wed, Fri, 8:30-12:00	\$2,200	\$220	\$1100	Preschool Enrollment Fee:
Preschool (3s/4s) Classes: Mon, Wed, 8:30-12:00	\$1,700	\$170	\$850	\$150/family

- Books and materials vary by course
- Fees and tuition payment will be processed via an ACH payment from your checking account. (Please fill out the attached bank form, if not already on file.)
- There is a multiple child discount of 10% for the second child, 20% for the third, 30% for the fourth and beyond (applied in descending order by grade).
***Tuition discount does not apply to preschool**
- ACH payments will be processed on the 10th of a given month. A late fee of \$25 will be assessed on tuition payment received after the 15th of the given month payment is due.

Automated Clearing House (ACH) Payments

Covenant Preparatory School uses an ACH payment system for enrollment fees and tuition payments.

Families need to submit a bank form to enroll in an automated payment schedule.

Select a tuition payment plan below.

Returning families do not need to submit new bank information if there are no changes to their account information.

_____ 10- month payment schedule (July-April) – payment by ACH

_____ (2) Semester payments (July and January) – payment by ACH

_____ Pre-payment of the full year's tuition by July 3, 2022



Covenant Preparatory School

Records Release Form

Records for the following student are to be released to:

Covenant Preparatory School

650 Pee Dee Road

Southern Pines, NC 28387

Student Name: _____ Date of Birth: _____

Records to be released from:

School Name: _____

Please send any progress/report cards, standardized test scores, discipline/conduct records, attendance records, and immunization records that you may have for this student.

Signature of Parent/Guardian

Date

Office Use Only

Date Records Requested: _____

"It is not necessary to have written consent of parents to release records to officials of other schools or school systems in which the student seeks or intends to enroll". Privacy Rights of Parents and Students Act. Page 1213, subpart D 99 30 (b)

Authorization Form

I (We) hereby authorize **Covenant Preparatory School**, hereinafter called the COMPANY, to initiate debit entries and to initiate, if necessary, credit entries and adjustments for any debit entry in error to my (our) account indicated below and the Financial Institution named below, hereinafter called DEPOSITORY, to debit and/or credit the same to such account. This authority is to remain in full force and effect until the COMPANY has received written notification from me (or either of us) of its termination in such time and in such manner as to afford the COMPANY and DEPOSITORY a reasonable opportunity to act on it.

Customer(s) Name: _____

Customer(s) Address: _____

Important: Please check one of the following

Number of Payments 1 2 4 10

Checking Saving

Account number: _____ Name of Bank: _____

Bank Routing Number: _____ Bank address: _____

Customer(s) Signature(s)

Date

Effective Date _____

Attach Voided Check